 Sample [PTA NAME] Registration and Chaperone Form

**[PTA NAME] AFTER-SCHOOL REGISTRATION FORM**

Instructions:

1. Checks should be made payable to [PTA NAME] or pay online at: .
2. Please complete and turn in this form and the signed Chaperone Policy and Agreement whether paying by check or online.
3. You must sign up to chaperone on at least one day and **must be a current [PTA NAME] member**. Dates will be assigned on a first- come-first-serve basis. If your preferred dates are already assigned, dates will be assigned as needed to ensure that every class is chaperoned. If you are willing and able to chaperone ALL sessions in this program (i.e. be a dedicated chaperone), please contact us ASAP.
4. You may be required to sign up to chaperone on more than one day. If any day remains without a parent chaperone, there will be no class that day. Hence, we encourage you to sign up for more than one day if your schedule permits. Thank you!

Student name: Grade for 20xx/20xx:

Email (for confirmation and updates):

Parent phone number, to reach during class: Emergency contact name:

Emergency contact phone number: Class dates are:

Dates you are willing to chaperone: First preference(s):

Second preference(s): Third preference(s): **Questions?** Contact [PTA Contact Email]

